



CLARA C. SANTOS

PRODUCER

CONTACT

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- Atlanta, GA, USA

EDUCATION

SAVANNAH COLLEGE OF
ART AND DESIGN
CLASS OF 2020

BFA Film & Television

*Minor Business Management &
Entrepreneurship*

Minor Animation

AWARDS

DEAN'S LIST

Awarded Quarterly // 2016 - 2019

*ACADEMIC HONORS
SCHOLARSHIP*

Awarded Yearly // 2015 - 2020

LANGUAGES

English (ESL)

Spanish (Fluent)

Portuguese (Basic)

SOCIAL MEDIA

[linkedin.com/in/clara-c-santos](https://www.linkedin.com/in/clara-c-santos)

twitter.com/ClaraCSantos_

WORK EXPERIENCE

PRODUCER / PRODUCTION MANAGER - HOME ABROAD

SCAD Visual Storytelling: Directing the Documentary // Spring 2018

- Creating the narrative
- Securing cast & locations
- Talent guardian

PRODUCER / GRIP - ASSERTIVE

SCAD Directing the Narrative // Winter 2018

- Lighting set up
- Scene reset
- Location set up

PRODUCTION MANAGER - THE TWOTAKES MUSIC VIDEO

SCAD Lighting and Field Production Techniques // Spring 2017

- Catering & resource management
- Talent guardian
- Performance supervision and booster

OFFICE PA / SALES COORDINATOR

CEIDOR // 2014 - 2015

- Costumer interaction & satisfaction
- Transaction & file operator
- Transcribing old information to new formats

VOLUNTEER WORK

- EVENT VOLUNTEER - **SCAD Day** 2019 - 2020
- EVENT VOLUNTEER - **aTVFest** 2019 - 2020
- EVENT VOLUNTEER - **Teleton: Comilona** 2013 - 2015
- VOLUNTEER - **Un Techo Para mi Pais** 2015
- BENEFACTOR FAMILY - **Escuela Publica Clara Irma Piacentini** Ongoing

SKILLS

- Movie Magic Scheduling & Budgeting
- Adobe Premiere Pro, InDesign, Photoshop, After Effects, Illustrator
- Microsoft Office Suite

CERTIFICATIONS

- Avid Certified User Media Composer 2018
- Adobe Certified Associate in Adobe Photoshop 2020
- Adobe Certified Associate in Adobe After Effects 2020